

MEMORANDUM

TO: All Divorce Law Attorneys
FROM: Debra Kizer, Circuit Clerk *DK*
DATE: May 7, 2019
RE: Divorce Certificates – Amending

The Alabama Department of Public Health – Center for Health Statistics has notified my office regarding their requirements for correcting errors on divorce certificates. Their requirements are set out in the Alabama Administrative Code 420-7-1 and are the following:

- Court Order should be **one** page, and at a minimum, identify the following information:
 - Name of Plaintiff
 - Name of Defendant
 - Date the Divorce was granted
 - Trial Docket Number
 - Incorrect Information
 - Correct Information

In the future, should the amending of a divorce certificate be required please submit your proposed order within these parameters. If you have any questions, please do not hesitate to contact me or the Family Court Division of my office. Thank you!

cc: Ginger Elkins
Sharron Hollingshead